

MYERSCOUGH AND BILSBORROW PARISH COUNCIL

Minutes of the Myerscough and Bilsborrow Annual Parish Meeting held at Bilsborrow Church on 26 May 2022

Present

Cllr Collinson (Chairman), Cllr Pye, Cllr Bolton, Cllr Robinson, Cllr Turner and Cllr Barker

In Attendance

No members of the public in attendance

Apologies

Cllr Allan, Cllr Sutcliffe, and Cllr Webster

Minutes

Minutes of the Annual Parish meeting 2021 were approved and signed

Election of Chairman

Cllr Collinson was re-elected as Chairman of the Council

Cllr Bolton was elected Vice-Chairman of the Council

The Chairman presented his report

.....

CHAIRMAN

MINUTES OF THE MYERSCOUGH AND BILSBORROW PARISH COUNCIL MEETING HELD AT BILSBORROW CHURCH ON 26 MAY 2022

PRESENT

Cllr Collinson (Chairman), Cllr Pye, Cllr Bolton, Cllr Robinson, Cllr Turner and Cllr Barker

IN ATTENDANCE

No members of the public in attendance

APOLOGIES

Cllr Allan, Cllr Sutcliffe, and Cllr Webster

34.22 MINUTES

Minutes of the meeting of the Parish Council held on Thursday 24 March 2022 were signed.

35.22 DECLARATIONS

No declarations of personal or prejudicial interest in any of the agenda items were made.

36.22 ANNUAL INSURANCE

The Council discuss and resolved to accept the Parish Council and War Memorial Annual Insurance Policy Renewals policy offered by the brokers. However, it was agreed that a thorough review of all insurance requirement was need before next renewal to ensure we are not overly insured.

37.22 FINANCE

The Clerk presented the statements of account for the Parish Council's community account and War Memorial account together with current latest bank statements and reconciliations. These were checked and signed by the Chairman.

Discussions on the resolution of the future arrangements for the War Memorial account were postponed until after the War Memorial Trustees meeting is held in July. It was further agreed that the administration of any new arrangements should be deferred until the new permanent Clerk is in post.

The following payments were approved by the Council following scrutiny and signing:-

200238 To Claughton-on-Brock for Lengthsman Scheme	1291.43
200239 To the Clerk Mr JE Hallas for expenses reimburse	65.00
200240 To Claughton-on-Brock for Lengthsman Scheme	1536.00
200241 To War Memorial Account Share of VAT refund	12.50
200242 To A J Gallagher for Insurance Premium Renewal	761.23
200243 To St. Hilda's Church for rent of meeting room	100.00

200244 To gifts2impress for Platinum Jubilee Medals for Parish Children 5-11 years age group	727.99
100093 To AJ Gallagher for Insurance Premium Renewal (10%)	85.00

Reconciled Balances at Bank as of the 26 May 2022

HSBC Current Account	£20,127.63
HSBC War Memorial Account	£2634.23
NS&I Inc=vestment Account	£21,010.42

38.22 ANNUAL INTERNAL AUDITORS REPORT FOR 2021/2022

The Clerk presented the report presented by the Internal Auditor Mr Cliff Sharp, the auditor had given a comprehensive and complimentary report including his appreciation of the revised presentation of the accounts using a simplified spreadsheet system for recording receipts and payments. No specific actions had been included in the report only brief comments reminding Council of the importance of checking and signing off the relevant documents when undertaking the routine reconciliations.

The Council resolved to accept the findings of the Auditor and asked the Clerk to write and thank him for undertaking the audit – for the 19 successive year.

Action: Clerk

39.22 DISCUSSION AND RESOLUTION OF THE ANNUAL GOVERNANCE STATEMENT FOR 2021/2022

The Council discussed and resolved to complete and for the Clerk/RFO and Chairman to sign off all of the relevant documents and to submit the certificate of exemption to SBA at PKF Littlejohn and for the Notice of Public Rights to be advertised

40.22 PLANNING

Planning Consultation 22/00367/OUT – no objections raised

Planning Consultation 22/00412/FUL – no objections raised

Planning Consultation 22/00445/FUL – no objections raised

41.22 BILSBORROW RECREATION GROUND

The Clerk explained to the Council that following email and telephone communications the Planning Officer – Miss L Lowcock had advised that for the permission to be granted there were conditions that needed to be met. These include the requirement for a couple of bicycle racks/stands that the frames can be secured to and the planting of a few trees along the eastern boundary of the stoned area. There will be no requirement for Electric Vehicle charging points. The Council agreed

that whilst these requirements are 'irksome' they could be provided from reserve funds. The Chairman and the Clerk will seek to specify appropriate equipment and tree specifications and locations.

42.22 LENGTHSMAN SCHEME

The list of priority tasks to be finalised

action: Cllr Bolton

Access to the Old Station nature reserve for larger vehicle to be investigated to see if some work can be done to clear obstructions impeding turning.

action: Cllr Collinson

43.22 QUEEN'S PLATINUM JUBILEE

The Council discussed the Queen's Platinum Jubilee and progress with celebration events. The Council had agreed at its March meeting, by a majority (not unanimous) to provide £500.00 net of VAT for the purchase of Jubilee medals for children aged 5/11 from within the Parish. This amount was expected to cover the cost of approximately 150 medals. It had been agreed to distribute to Bilsborrow School attendees and then on a first come first served to other children in the age group – but from within the Parish first. A decision would then be needed to distribute any remaining medals. The Council had also agreed to set aside £500.00 to contribute to the costs of the Jubilee Party being held at the Village Hall.

GENERAL

The Chairman briefly reported back on the Wyre Local Association (LALC) quarterly meeting, the principal item being a presentation on road safety initiatives.

Forthcoming meetings – Thursday 28 July at 6.30pm

CHAIRMAN:

.....

DISTIBRUTION:

Members of the Council

Cllr E Webster

Myerscough College Webmaster

Mr J Cliff Sharp – Honorary Auditor

Revd Garry Whittaker, Vicar, Fellside Team